

SUBJECT:	Revised Contract Procedure Rules
REPORT OF:	Head of Finance Rodney Fincham
RESPONSIBLE OFFICER	Head of Finance Rodney Fincham
REPORT AUTHOR	Head of Finance Rodney Fincham 01494 732260 rodney.fincham@chilternandsouthbucks.gov.uk
WARD/S AFFECTED	All

1. Purpose of Report

- 1.1 To approve the revised Contract Procedure Rules.

RECOMMENDATION

The revised Contract Procedure Rules contained in Appendix A are approved.

2. Reason for Recommendation

- 2.1 The proposed changes are intended to clarify the Contract Procedure Rules and ensure they remain fit for purpose.

3. Consultation

- 3.1 The CDC Audit & Standards Committee and the SBDC Audit & Standards Committee considered a report on changes to the Contract Procedure Rules at their meetings on the 16th and 23rd July 2018 respectively.
- 3.2 The agreed proposed amendments are shown in tracked changes in the Appendix, and are now presented to Full Council for approval.

4. Options

- 4.1 Members have the option of not approving the proposed changes to the Contracts Procedure Rules, or indeed proposing other changes.

5. Corporate Implications

5.1 There are no direct financial or legal implications.

6. Links to Council Policy Objectives

6.1 To conduct its business efficiently a local authority needs to ensure that it has sound financial management policies in place and that they are adhered to. Part of this process is the establishment of Contract Procedure Rules that set out the procurement policies of the Authority.

7. Next Step

7.1 Any changes to the Contract Procedure Rules require the agreement of Council.

7.2 If changes are approved then the Contract Procedure Rules will be amended and officers of both Councils will be informed of the changes.

Background Papers:	Report to CDC Audit & Standards Committee 16 July 18 SBDC Audit & Standards Committee 23 July 18
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